

# ADVERTISEMENT



## MKHAMBATHINI LOCAL MUNICIPALITY

### REQUEST FOR QUOTATION

**Advert Date 11 December 2017**

The Mkhambathini Municipality invites eligible and accredited service providers to submit written quotations for renovation of MIG.

**Below is the specification for MIG- MIS BACKLOGS required:**

(3-MONTHS PROJECT DURATION)

2 FTE (FullTime Equivalentents)

MIG-MIS BACKLOGS ERADICATION AND  
DATA MODELLING:

-2015/2016, 2016/2017 and 2017/2018  
complete project lifecycle Capturing and  
updating / registration with all the  
accompanying internal forms, including  
Fund Administration and Backlogs for PMU  
Unit for MIG-MIS Full scale roll-out  
compliance.

-Site visit reports processing per project.  
Complete Project Lifecycle as per Project  
Status / stage:

- Full Project lifecycle cover (MIG 1 - MIG  
10)

- Focus on three financial year's projects  
2015/2016/2017/2018

- Performing Amendment Processes (e.g  
AFA, Budget Maintenance,  
Project Adjustments and Project  
Amendments.

- Correct and updated Projects workflow  
history processes, and data maintenance  
(Refer backs, duplication and deletions)-  
data cleansing

Reporting:

-Expenditure reports

- Backlog reports (Backlog Reporting Module)
- Project reports (Municipal vs MIG-MIS Project list)
- Fund Administration Module reporting:
  - Expenditure Reporting (PMU Management: 5% TOP SLICE & Infrastructure Projects based on POP's viz Project Lifecycle RFP's) complying with MIG Programme on Expenditure Reporting.
  - Schedules update.

*Quotations with the valid tax clearance certificate i.e CK1, All MBD forms to be signed and returned with the proposal, BBBEE Certificate sealed in an envelope marked with Quotation for MIG-MIS BACKLOGS, must be deposited during the office hours, 8H00 to 16H15, Monday to Friday in the Supply Chain Management Unit of Mkhambathini Local Municipality, 18 Old Main Road, Camperdown, 3720, on or before **18 December 2017**.*

*For more information please contact SCM officer on (031) 785 9338*

***Late and Faxed quotations will not be accepted.***

**T.C Ndlela  
MUNICIPAL MANAGER**