



INTERNAL ADVERT

The Mkhambathini Municipality hereby invites suitable qualified applicants to apply for the following position:

DEPARTMENT: COMMUNITY SERVICES

GENERAL ASSISTANTS (PERMANENT POSITION) (01 POST)

REMUNERATION: R124 058.52 Per annum (Task Grade 03 of Grade 1 Local Municipality plus benefits as prescribed by collective agreements of local Authorities)

MINIMUM REQUIREMENTS:

- Grade 9 - NQF Level 1 or equivalent
- 6-12 months experience as a general assistant or relevant experience
- Candidate must be flexible and able to work under pressure.
- Good communication skills in English and Isizulu
- Must be physically fit.

KNOWLEDGE SKILLS AND COMPETENCY:

- Performs basic, routine functions.
- Follows basic instructions.
- Performs basic, routine maintenance; and
- Manual functions e.g. sweeping, lifting, packing, cleaning, and operating levers.

KEY PERFORMANCE AREAS:

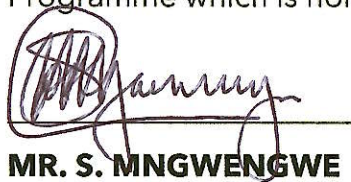
- Sweeping walkways and paved areas using a broom, gathering, picking and transferring litter into refuse collection bags.
- Picking up litter and/ or items lying in open spaces.

- Removing and replacing refuse bags from collection bins in public areas.
- Carrying refuse bags to designated areas for collection and/ or attends to the loading/ offloading of refuse bags into/ from refuse vehicles.
- Placing and stacking tools in designated storage area and/ or verbally reporting the condition/ status of tools to the immediate superior.

An application form (accessible from the municipal website and municipal office) clearly stating the position you are applying for, together with a comprehensive CV and certified copies of qualifications must be sent to the: **The Municipal Manager, Mkhambathini Municipality, Private Bag X04 Camperdown 3720 or hand deliver at: No 18 Old Main Road, Camperdown, 3720.**

Closing date is 30 October 2024. Kindly note that should you not be contacted within a period of 30 days after closing date, consider your application unsuccessful. Enquiries regarding the post can be directed to Ms. N.C Ziqubu Manager: **Human Resources** at 0317859378.

Mkhambathini Municipality subscribes to an Employment Equity, Affirmative Action Programme which is non-racist, non-sexist and based on merit.



MR. S. MNGWENGWE
MUNICIPAL MANAGER