



## **EXTERNAL RE-ADVERTISEMENT**

The Mkhambathini Municipality hereby invites suitable qualified applicants to apply for the following position:

**DEPARTMENT: OFFICE OF THE MM**

**MANAGER INTERNAL AUDITING -PERMANENT POSITION**

**REMUNERATION: R504 597.86 - R604 626,72** per annum (Task Grade 14 of Grade 1 Local Municipality plus benefits as prescribed by collective agreements of local Authorities)

### **MINIMUM QUALIFICATIONS AND REQUIREMENTS**

- Grade 12 or National senior certificate
- An appropriate bachelor's degree qualification/A relevant 3-year qualification with preference in Auditing or Internal Audit as a major.
- 3-4 years relevant experience required, which includes 2 years of supervisory experience.
- Member of an applicable professional body, institute of Internal Auditors
- Code B, driver's license

### **KNOWLEDGE SKILLS AND COMPETENCY**

- Knowledge of the Institute of Internal Auditing Standards, MFMA, and other relevant Acts.
- Understanding of the municipality's policies and Internal Audit policies and the Code of Ethics and Conduct, procedures, and IA methodology.
- Ability to break an audit problem into parts, identify key issues, locate authority in the form of statute/policy, and compile audit reports to support a position.
- The ability to identify and deal with ethical issues and conflicts of interest.
- The ability to communicate complex information in understandable documents for specific audiences.
- Ability to evaluate the effectiveness of risk management, governance, and internal control processes.
- Knowledge of the municipality's functional directorates and understanding of strategic integration across these; and in-depth knowledge of the municipality's challenges in delivering municipal services.

## **KEY PERFORMANCE AREAS**

- Participating in various meetings (Management, Governance, Audit Committee, external and internal forums, and Audit steering committees) and providing comments and opinions.
- Providing advice to municipal manager and heads of internal departments on the re-alignment of specific processes, roles, and responsibilities to maintain compliance with statutory legislation.
- Compile internal audit charter and audit approach and comply with internal auditing standards, share information, and coordinate activities with other internal and external providers of relevant assurance and consulting services to ensure proper coverage to minimize duplication of audit effort.
- Ensure transparency, public accountability, access to information, administrative justice, and responsiveness to complaints.
- Monitors the management of risks across multiple projects by examining total resource requirements and assessing the impact of projects on day-to-day operations.
- Oversee the strategic planning of the Municipality that will ensure poverty alleviation and sustainable growth and development.

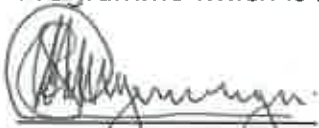
The application form (accessible from the municipal website and municipal offices) clearly stating the position you are applying for, together with a comprehensive CV and certified copies of qualifications must be sent to the:

**The Municipal Manager, Mkhambathini Municipality, Private Bag X04 Camperdown 3720 or hand deliver at No 18 Old Main Road, Camperdown, 3720 or emailed to: [Recruitment@mkhambathini.gov.za](mailto:Recruitment@mkhambathini.gov.za)**

**Closing date: 31 January 2025. Kindly note that should you not be contacted within 30 days after the closing date, consider your application unsuccessful.**

Enquiries regarding the post can be directed to Ms. N. Ziqubu Manager: Human Resources at 031 785 9378.

Mkhambathini Municipality subscribes to an Employment Equity, Affirmative Action Programme which is non-racist, non-sexist, and based on merit.



**MR. S. MINGWENGWE  
MUNICIPAL MANAGER**